**workday.**
**VNDLY**

# Workday VNDLY

**Optimise and streamline external workforce management.**

The workforce composition is changing fast, with the use of external workers set to increase year-over-year. Businesses are increasingly augmenting their workforce with extended workers to fill critical skills gaps, reduce costs and increase agility in hiring in order to scale quickly. The ability to adapt the workforce to change is now a strategic differentiator and organisations are looking for better ways to manage this important part of their worker population.

Workday VNDLY can support you in effectively managing your extended workforce and statement of work (SOW) needs through the use of leading technology – regardless of industry or worker location. Workday VNDLY offers the latest innovations across extended workforce, SOW and worker profile management solutions. Additionally, you can benefit from core capabilities available across the platform – including robust invoicing and rate management, self-serve configuration, comprehensive reporting and dashboards, and more.

## Optimise the end-to-end lifecycle management of contingent labour

Streamline and optimise critical processes and empower your teams to efficiently work together to support end-to-end contingent labour recruiting, SOW negotiation, external worker onboarding, local compliance requirements, and billing and invoicing through to eventual offboarding. Having all external workforce management in one place allows you to better plan, manage and analyse contingent labour needs and spend.

## Take control of statement of work deliverables

Find everything you need to mitigate project risk, meet deadlines, uncover cost savings and eliminate rogue spending in one place. You gain access to detailed information about ongoing projects (including pending and past requirement modifications) and acquire the ability to build controls around processes and facilitate negotiations – all within the security of Workday VNDLY.

## Workday VNDLY Solutions

- Workday VNDLY Extended Workforce Management
- Workday VNDLY Statement of Work
- Workday VNDLY Worker Profile Management

## Key Benefits

- Reduce time to hire and access required skills, at the right price
- Gain complete programme visibility
- Control programme spend and remain in line with budget allowances
- Streamline change management processes
- Flex the workforce to meet business needs
- Drive global user adoption with local language packs
- Oversee vendor effectiveness
- Reduce manual effort and create efficiencies with business process automation
- Achieve local invoice compliance and reduce manual invoice reconciliation with preapproval requirements
- Set parameters to support adherence to local employment laws and time rules
- Improve data quality and security measures with seamless systems integration

## Increase programme transparency and visibility

Gain increased visibility across end-to-end processes related to your extended worker hiring and management activities, as well as full SOW oversight. Workday VNDLY equips you with the insights needed to answer those top-of-mind questions about topics such as headcount, roles, spend and location.

## Reduce time to hire

Quickly fill skills gaps with the right workers, as needed. Workday VNDLY enables you to optimise vendor alignment by providing vendors with insight into both current and future open roles. Expedite the hiring process for time-sensitive roles with the ability to bypass steps in the hiring process.

## Strengthen financial controls

Enforce rate thresholds to ensure candidates submitted against job requisitions are at or below your maximum rate allowance. Remain on track with project spend and adhere to set budgets with complete visibility into overall available budget, committed spend and invoiced amount. Reduce manual invoice reconciliation with system controls that allow only approved spend to be invoiced.

## Improve invoicing efficiency

Stay on top of invoicing with batch processing or individual off-cycle invoicing. As queries related to single-line items arise, you'll be able to put them on hold while still moving other items through the process. This ensures invoicing queues don't become backed up and vendor relations related to payment remain positive.

## Quickly flex to meet business needs

Avoid the lengthy wait times associated with support ticketing systems through user-friendly, self-serve configuration that empowers you to work in a way that makes sense for your business. You'll be able to modify approval workflows, rate cards, invoice settings, vendor distribution rules and more.

## Create an internal and external connected experience

Drive user adoption with a cloud-based solution designed to connect all internal and external stakeholders involved in the management of your extended workers – including hiring managers, human resources, procurement, programme leads and managed service providers, and vendors.

### Key Features

- Essential multilingual capability
- Intuitive manager and vendor self-serve functionality
- Automated job requisition creation
- Streamlined SOW contract management and negotiation
- Convenient SOW change order requests, reviews and approvals
- Compliant onboarding and offboarding checklists
- Simple time and expense tracking
- Succinct vendor performance management
- Robust rate card management
- Easy-to-use configuration capabilities
- Innovative invoice template builder
- Efficient batch and individual off-cycle invoicing
- Global digital invoicing
- Dynamic programme dashboards



Access complete programme visibility from the Workday VNDLY home screen.

## Achieve global capabilities

Access targeted functionality to support your global programme needs. This includes achieving local invoice compliance with access to Workday VNDLY's invoice template builder, tax rate management, tenure policy management, extensive currency coverage, language packs and more.
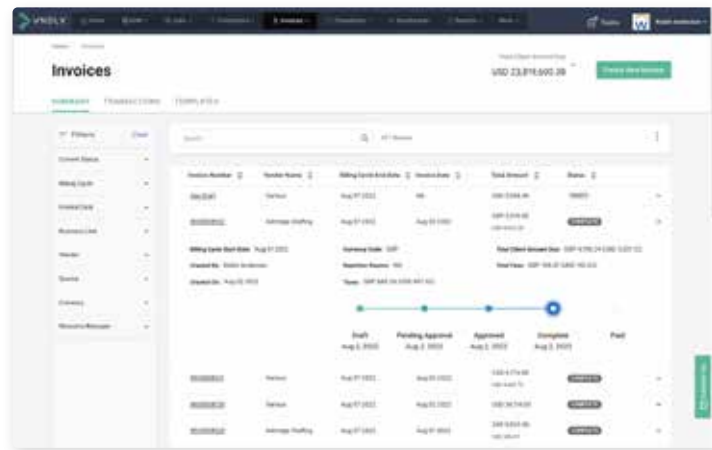
## Drive better business decisions

Acquire the insights you need to inform business decisions and maintain high programme performance and control. With more than 100 base reports and its custom reporting functionality, Workday VNDLY enables you to get the data you need as quickly as possible. Dashboards offer data visualisation to effectively evaluate your programme, with the ability to apply filters to take a more focused view.

## Align the technology ecosystem

Improve information accuracy, remove manual effort and increase data security with seamless systems integration. Workday VNDLY connects key technologies required for contingent labour management, including Workday Human Capital Management and other human capital management systems and procurement software, as well as identity and access management tools.

## Focus on data security and compliance

Be confident that your data is safe and secure. Data security and compliance is central to Workday VNDLY. Our certifications for ISO 27001, ISO 27018, SOC1 Type II, SOC2 Type II and Cyber Essentials ensure we have best-in-class practices in place across our people, processes and technology to protect your data.



Track all submitted invoices and progress through to payment with Workday VNDLY invoicing.